

Covid-19 Risk assessment for Yellow Ribbon Community Chaplaincy

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Covid-19 is a new illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.

This is a risk assessment for returning to work at Meeting Point House with the view to best support our clients.

What are the hazards?	Who might be harmed	Controls Required	Additional Controls	Action by who?	Action by when?	Done
Spread of Covid-19 Coronavirus	<ul style="list-style-type: none"> ● Staff ● Clients ● Visitors 	<p><u>If you can work from home, then work from home.</u></p> <p><u>Complete as many 1 to 1's and house meetings via google hangouts</u></p> <p><u>Hand Washing</u></p> <ul style="list-style-type: none"> ● Hand washing facilities with soap and water in place. ● Stringent hand washing taking place. ● See hand washing guidance. ● https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/ 	<p>Employees to be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available throughout the workplace.</p> <p>Encourage staff to report any problems and carry out skin checks as part of a skin surveillance programme https://www.hse.gov.uk/skin/professional/health-surveillance.htm</p> <p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public</p>	<p>All Staff</p> <p>All staff</p> <p>All staff</p>	<p>On going</p> <p>On going</p> <p>On going</p>	

		<ul style="list-style-type: none"> • Drying of hands with disposable paper towels. • https://www.nursingtimes.net/news/research-and-innovation/paper-towels-much-more-effective-at-removing-viruses-than-hand-dryers-17-04-2020/ <p><u>Gel sanitiser station at coffee station.</u></p> <p><u>Cleaning</u> Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, reception area using appropriate cleaning products and methods.</p> <p><u>Social Distancing</u> No more than 5 people in the office at any time.</p> <p>Social Distancing -Reducing the number of persons in any work area</p>	<p>health advice - https://www.publichealth.hscni.net/news/covid-19-coronavirus</p> <p>Posters, leaflets and other materials are available for display. https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</p> <p>Rigorous checks will be carried out by line managers to ensure that the necessary procedures are being followed.</p> <p>Staff to be reminded on a daily basis of the importance of social distancing both in the workplace and outside of it. Management checks to ensure this is adhered to.</p>	<p>Chris/ Jo</p> <p>Jo/ Chris/ Rita</p> <p>All staff</p>	<p>06/07/20</p> <p>06/07/20</p> <p>On going</p>	
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